



West Central Texas Municipal Water District

Job Title:	Pipeline Maintenance	Category:	Skilled
Levels:	I, II, III	Exempt:	No
Reports to:	Asst. OPS Mgr./Field Superintendent	Type:	Full Time
Hours:	40/wk.	Travel:	Occasional

Purpose:

- Support the District Mission and Vision by Performing general maintenance work related to the field and pipeline operations of the District.

Essential Duties:

- Perform routine repair and maintenance of the pipeline and right-of-ways (including air valves, blow offs etc.).
- Operate and maintain heavy equipment (road grader, track loader, dozer, backhoe, tractor, etc.).
- Perform general maintenance of District’s property (mowing, weed eating, painting, and welding).
- Provide assistance to Lake and Pumping crews as called upon
- Follows safety guidelines and participates in District safety training
- Read, install, and repair water meters.
- Required to report for work punctually, work all scheduled hours, and any required overtime as deemed necessary
- Must maintain physical & mental condition and standards necessary for the proper performance of duties, with or without accommodation
- Must pass all periodic physical exams and random drug/alcohol tests in compliance with District and Federal Guidelines.
- Must be willing to work as part of a team-Assists in other areas as needed- All other duties as assigned
- Share in rotating on-call duties

Working Conditions:

- Majority of work is performed out-of-doors and under varying weather conditions.
- Must possess physical ability to lift, pull, and push over 100 pounds, crouch, climb, kneel, and sometimes work in high or confined spaces.
- Must be able to work in a busy and sometimes stressful environment

Classification:

This position is classified safety sensitive.

Safety Sensitive Positions: employees who operate mobile equipment owned by the District, those employees who are required to wear personal protective equipment (PPE) during some or all their job functions, and whose driving status is classified as either *primary* or *incidental*.

Driving Status: Primary

Skills and Specifications:			
Level I	Level II		Level III
<ul style="list-style-type: none"> • Little to no experience 	Experience in one or more of the following areas: <ul style="list-style-type: none"> • Welding • Heavy equipment operator (1 type) • 2+ years of field work experience 		Experience in all the following areas: <ul style="list-style-type: none"> • Welding • Heavy equipment operator (multiple types) • 2+ years leadership experience • 3+ years field work experience
Licenses, Education, or Special Requirements:			
Level I	Level II		Level III
<ul style="list-style-type: none"> • Valid Class “C” Texas driver’s license <ul style="list-style-type: none"> ○ Class “A” preferred • High school diploma or equivalent 	<ul style="list-style-type: none"> • Valid Texas CDL Class “A” preferred • Class D or greater surface water classification license • Advanced education or certifications needed for the specific position • 1-2 years advanced technical education instead of the field work experience 		<ul style="list-style-type: none"> • Valid Texas CDL Class “A” preferred • Advanced education or certification needed for the specific position • 3+ years advanced technical education instead of the field work experience
Employee signature below constitutes employee's understanding of the requirements, essential functions, and duties of the position.			
Employee Signature:		Date	
Revised by:	cdr	Revised Date:	4.2023

Disclaimer: This job description is **not** intended to be a contract for employment, and the employer reserves the right to make any necessary revisions to the job description at any time without notice.