



WEST-CENTRAL-TEXAS-MUNICIPAL-WATER-DISTRICT

410 Hickory Street, Abilene, TX 79601 · Phone 325-673-8254 · Fax 325-673-8272 · www.wctmwd.org

428th Meeting of the Board of Directors

STATE OF TEXAS COUNTIES OF: JONES,
SHACKELFORD, STEPHENS, TAYLOR,
EASTLAND, AND PALO PINTO

REGULAR MEETING
November 5, 2025 9:30 AM
ABILENE, TEXAS

DIRECTORS PRESENT

DIRECTORS ABSENT

ABILENE

Norm Archibald Dani Ramsay
Sam Chase
Bob Benham

ABILENE

Russell Berry Anthony Williams

ALBANY

Randall Palmore David Cleveland

ALBANY

Bob Herndon

Rowland Foster

BRECKENRIDGE

Will Thompson Scott Harris

BRECKENRIDGE

STAFF AND OTHER GUESTS PRESENT

Brian Yates, General Manager
Keith McLane, Asst. GM/Ops. Mgr.
Christy Ferguson, Admin Services Manager
Blake Woodall, Planning & Dev. Mgr.

Mark Zachary, Attorney
Jeremy Walker, GIS Specialist
Debbie Strayer, Finance/Admin. Specialist
Tyler George, General Manager FGSUD

Call to Order

President Scott Harris called the 428th meeting of the West Central Texas Municipal Water District Board of Directors to order at 9:31 a.m. on Wednesday, November 5, 2025, in accordance with the statutes of the State of Texas. A quorum was present.

Public Comment

President Harris opened the public comment period at 9:32 am and stated that no one was in attendance for public comments, so he closed it at 9:33 am. President Harris moved to the next agenda item which is the Consent Agenda.

Consent Agenda

President Harris asked for comments or concerns with the Consent Agenda items, which include:

- Minutes from the 427th Board Meeting
- Financial Statements for July and August 2025
- Quarterly Investment Report for the Twelve Months Ended September 30, 2025
- Disbursement Reports for August and September 2025
- Travel and Training Report
- Insurance Declarations Review
- Equipment Bids for a mini excavator

Mr. Archibald motioned to approve the Consent Agenda as a whole. Mr. Palmore offered a second and the motion carried unanimously.

Regular Agenda

Current Water Supplies & Projections

Mr. Yates updated the Board on the Hubbard Creek Reservoir level as of October 29, 2025, and stated that the lake was at 1169.82 MSL and that the District is currently under Stage 1 drought restrictions.

No Board action is needed.

District Maintenance Summary

Mr. Yates reviewed with the Board the following maintenance activities:

- Repairs for leaks along the Curry Line, Ward C line, and Anson line.
- Possum Kingdom hoist cable replacement
- Installation of PK Pump 1 after repairs for a vibration issue
- Motor changes at LPS, BS1, BS2, Veale Park and PK.
- Seasonal fan maintenance.
- Hydraulic panel filter changes.
- Right of Way mowing.

No Board Action is needed.

Investment Policy Review

Mr. Yates informed the Board that Section 2256.005 of the Texas Government Code requires that public investment policies be reviewed at least annually by the governing board.

Mr. Benham made a motion to approve the Resolution on the review of the District's Investment Policy. Mr. Thompson offered a second and the motion carried unanimously.

Implementation of New Rates

Mr. Yates discussed information about the new rate structure with the Board, including number of customers, refusals, new software and remaining issues.

No Board Action is needed.

Holiday Schedule

Mr. Yates told the Board that since Christmas is on a Thursday this year, he would like permission to close the District offices the following Friday after Christmas without charging Staff from their paid time off balances. He stated that Staff would still have on-call response if required.

Mr. Archibald made a motion to approve closing the District office on December 26th. Mr. Thompson offered a second and the motion carried unanimously.

FGSUD Easement

Mr. Yates informed the Board that Fort Griffin Special Utility District is requesting an easement to cross the lakebed with a potable-water supply line to reach undeveloped lots on the south side of the Brushy Creek inlet. He said that the supply line will be fully buried below the lakebed and bored under the currently wet portion of the lake and that there will be no financial cost to the District.

Mr. Cleveland motioned to authorize the General Manager to approve the requested easement. Mr. Archibald offered a second and the motion passed with Mr. Thompson abstaining from voting.

Oversize Dock Request

Mr. Yates told the Board that Mr. Larry Scott is requesting permission to add a third boat slip to his existing private on water facility located at 4041 CR 201 in the Tanglewood Subdivision. Mr. Yates told the Board that Mr. Scott's location is relatively isolated and the addition would not affect the nearby lots. He reminded the Board they had previously authorized the General Manager to approve overlength docks, but this is an oversized dock request.

Mr. Benham motioned to approve the oversized dock request. Mr. Chase offered a second and the motion carried unanimously.

Mr. Cleveland suggested that if a permit is contentious or has issues, he would like for Mr. Yates to keep the Board informed of such issues even though he has the authority to approve overlength or oversized docks.

2026 Infrastructure Projects

Mr. Yates discussed that the Board previously approved two infrastructure projects for FY2026: SCADA System replacement and a five-year infrastructure assessment.

Mr. Yates stated that Enprotec Hibbs and Todd (eHT) is Staff's recommendation for the SCADA contract. He noted that the scope documents included in the Board packet reflect only the design and project management components. He said that eHT will supervise and conduct additional bidding for a SCADA Integrator Company to install the actual components.

Mr. Yates told the Board that Garver, USA is Staff's recommendation for the five-year infrastructure plan assessment and that the intent is to complete the study by early summer for future infrastructure planning and funding options.

Mr. Chase questioned the hydraulic model for the SCADA project and Mr. Yates told him that the District does not currently have one. Mr. Chase also questioned what would happen if the District exceeds the scope for what is approved and Mr. Yates stated he would bring any bids over the approved amount to the Board for further review. Ms. Ramsay asked if Mark Zachary would review the contract as she would like his opinion and she also recommended that the bidding companies give a presentation to the Board.

Mr. Archibald made a motion to authorize the General Manager move forward with Staff recommendations for the FY2026 Infrastructure projects. Ms. Ramsay offered a second and the motion carried unanimously.

Mr. Cleveland further clarified the motion to also give Mr. Yates authority to approve both projects as long as they do not go over the budgeted amount and with the condition that Mr. Zachary reviews the contract first. Mr. Benham offered a second and the motion carried unanimously.

Executive Session

President Harris announced the Board will enter Executive Session at 11:01 am.

The Board opened in General Session at 11:55 am.

No Board action was taken.

There being no further business before the Board, the 428th meeting adjourned at 11:57 am.

Approved this 28th day of January, 2020.


Sam Chase
Sam Chase, Board Vice President


Rowland Foster
Rowland Foster, Board Secretary